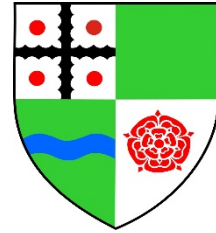


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Parish Office/Meeting Room
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
Mobile: 07715 637345
Email: clerk@claytonlewoods-pc.gov.uk
Website: www.claytonlewoods-pc.gov.uk



17th September 2025

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 22nd September 2025 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Lisa Burton'.

Ms Lisa Burton
Locum Clerk to the Council



Agenda

- 1. Welcome to the Public**
- 2. To receive and accept apologies**
- 3. Resignation**
- 4. Declaration of Interest**
- 5. Public Participation**
Application for Parish Councillor Vacancy
- 6. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 28th July 2025**
- 7. Clerk's Report**
- 8. Reports**
Summer Fair Financial Accounts

Bowling Green Works

Play Area Repairs

Other Repairs

Internal Audit Report

Staff leave

Grant Applications

9. Accounts for Payment

All accounts include VAT where applicable.

1. Payments September 2025

Voucher	Date	Chq/Rec No.	Description	Supplier	Total
30	16/05/2025		Chairman's Expenses	Cllr B Ward Smith	-250.00
48	03/09/2025		Rent/Room Hire	Hope and Mallows	160.00
50	03/08/2025		Cash Deposit	Virgin Money	0.97
51	17/09/2025	KI-D945B4D2	Utility Bill	Eon	566.59
93	18/07/2025	37268257	Phones/Broadband	O2	-51.01
121	16/07/2025	D/D	Phones/Broadband	BT	-67.14
124	16/08/2025		CLW Bowling Green Maintenance	Kevin Bond	-118.33
137	15/09/2025	S/O	Salary	Employee 01	-1,787.73
145	18/08/2025	S/O	Salary	Lengthsmen CD	-100.80
147	18/09/2025		CLW Bowling Green Maintenance	Kevin Bond	-118.33
157	11/08/2025	D/D	Utility Bill	Eon	-157.00
162	14/08/2025		Utility Bill	NPower	-134.28
163	29/08/2025		Office Cleaning	Gillian Lloyd	-72.00
164	29/08/2025	Aug 25	Annual Subscription	Starboard System	-748.80
167	15/09/2025	Sept 25	Salary	Employee 05	-2,267.68
168	12/09/2025		Play Area Annual Repairs	Wicksteed	-2,587.77
169	17/09/2025	Invoice Sept	Internal Auditor Fee	APIA	-150.00
170	17/09/2025	202500032	CLWBG Monthly Rent	MRE Belbroughton	-49.00
171	17/09/2025		Rent/Room Hire	Red Rose Storage	-83.20
172	17/09/2025	INVOICE NO	Summer Fair 2025	Extinguisher Hire I	-204.00
173	17/09/2025	Invoice02149	Annual Fire Alarm Test	AW Fire Safety	-163.32
					-8,382.83

Value of uncashed entries £-8,382.83

10. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

July

Validated:

- Application for works to a protected tree - Chorley BC TPO 8 (Clayton-le-Woods) 1996: T1 Oak - Crown raise and 15 - 20% crown reduction.**

9 Windflower Drive Clayton-le-woods Leyland PR25 5RG
 Ref. No: 25/00709/TPO | Received: Mon 28 Jul 2025 | Validated: Thu 31 Jul 2025 | Status: Awaiting decision
- Rear extension of existing detached garage and adjoining side extension to form garden room / store**

16 Parkhurst Avenue Clayton-le-woods Leyland PR25 5PF



CLW PC AGENDA

Ref. No: 25/00654/FULHH | Received: Mon 14 Jul 2025 | Validated: Mon 14 Jul 2025 | Status: Awaiting decision

- **5 DAY ACTION NOTICE T1 Willow. Fell. Recent large limb failure at main union. Largely included union. Decay within portion with white unidentified fungi, with white rot. That has further caused splitting up stem of remain portion of tree. Heavily weighted over neighbouring property. No protection from prevailing wind as tree that offered protection have recently failed in bad weather.**

28A Lancaster Lane Clayton-le-woods Leyland PR25 5SN

Ref. No: 25/00546/TPO | Received: Wed 11 Jun 2025 | Validated: Tue 01 Jul 2025 | Status: Granted

- **Application for works to protected trees - Chorley BC TPO 5 (Clayton-le-Woods) 2021: T2 Oak; 1.5m Crown reduction and 4m crown raise.**

32 Kiln Croft Clayton-le-woods Chorley PR6 7UD

Ref. No: 25/00510/TPO | Received: Tue 03 Jun 2025 | Validated: Tue 01 Jul 2025 | Status: Awaiting decision

Decided:

- **Single storey front, side and rear extensions**

6 Dove Cote Clayton-le-woods Chorley PR6 7AY

Ref. No: 25/00643/FULHH | Received: Thu 10 Jul 2025 | Validated: Thu 10 Jul 2025 | Status: Withdrawn

- **Minor non-material amendment to planning permission ref. 24/00248/FUL (Demolition of vacant public house and erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works) to replace the play space with outdoor seating.**

McDonalds Woodale Road Clayton-le-woods Chorley PR6 7TY

Ref. No: 25/00575/MNMA | Received: Tue 17 Jun 2025 | Validated: Tue 17 Jun 2025 | Status: Granted

- **Application for advertisement consent for the erection of 1no. illuminated totem sign (relocation of the sign approved under consent ref. 24/01096/ADV)**

McDonalds Woodale Road Clayton-le-woods Chorley PR6 7TY

Ref. No: 25/00573/ADV | Received: Tue 17 Jun 2025 | Validated: Tue 17 Jun 2025 | Status: Withdrawn

- **Application for advertisement consent for the display of 1no. Banner Frame, 1no. Banner, 1no. illuminated Subway Box and 2no. Totem Graphics**

Subway Clayton Brook Service Station Preston Road Clayton-le-woods Chorley PR6 7EJ

Ref. No: 25/00514/ADV | Received: Wed 04 Jun 2025 | Validated: Wed 04 Jun 2025 | Status: Granted



CLW PC AGENDA

- [Conversion of existing integral garage to habitable accommodation; bay window to front elevation](#)

26 Darwin Drive Clayton-le-woods Leyland PR25 5AP

Ref. No: 25/00475/FULHH | Received: Fri 23 May 2025 | Validated: Fri 23 May 2025 | Status: Granted

- [Application to discharge condition 8 \(reasonable avoidance measures\), 9 \(scheme for biodiversity net gain\), 15 \(broadband strategy\), 16 \(employment and skills plan\), 18 \(written scheme of investigation - archaeology\), 19 \(construction management plan\), 24 \(surface water drainage strategy\), and 25 \(construction surface water management plan\) attached to planning permission 25/00225/FULMAJ \(Section 73 application to vary conditions 6 \(arboricultural details\), 14 \(approved plans\), 17 \(noise mitigation scheme\) and 23 \(drainage strategy\) attached to planning permission 22/00576/FULMAJ \(Erection of 70no. market and affordable dwellings with associated access, pumping station and open space following demolition of the existing buildings\) to alter house types, layout and associated details\)](#)

Land Bounded By Parkhurst Avenue East Of Wigan Road Clayton-le-woods

Ref. No: 25/00436/DIS | Received: Mon 12 May 2025 | Validated: Mon 12 May 2025 | Status: Granted

- [Application for works to a protected tree, Chorley BC TPO 4 \(Clayton-le-woods\) 2021. T1 - Fell.](#)

Haworth Court Preston Road Clayton-le-woods

Ref. No: 25/00398/TPO | Received: Tue 29 Apr 2025 | Validated: Tue 06 May 2025 | Status: Granted

- [Application for a certificate of lawfulness for the use of the property \(C3\(a\)\) for four young adults living together as a single home with 24hr care provided by up to three carers during the day and one carer overnight \(C3\(b\)\) and a single storey rear extension.](#)

20 Pear Tree Road Clayton-le-woods Chorley PR6 7JP

Ref. No: 25/00376/CLPUD | Received: Tue 22 Apr 2025 | Validated: Fri 25 Apr 2025 | Status: Granted

- [Application to discharge conditions 5 \(finished floor levels\), 9 \(Employment and Skills Plan\), 12 \(Construction Method Statement\), 14 \(Estate Road Phasing Plan\), 16 \(street management and maintenance\), 19 \(invasive species method statement\) and 24 \(strategy to facilitate superfast broadband\) attached to planning permission 20/00377/FULMAJ \(Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works\)](#)

Land Adjoining Cuerden Residential Park Nell Lane Cuerden

Ref. No: 24/00334/DIS | Received: Mon 29 Apr 2024 | Validated: Mon 29 Apr 2024 | Status: Granted

August

Validated:

- **Erection of 1.8m high fencing to enclose side garden area**

18 Spring Meadow Clayton-le-woods Leyland PR25 5UR

Ref. No: 25/00758/FULHH | Received: Fri 15 Aug 2025 | Validated: Thu 21 Aug 2025 | Status: Awaiting decision

- **Change of use of the dwellinghouse (Use Class C3) as a young persons home (Use Class C2) for a maximum of four young persons with up to four staff members on site, including a manager 9am-5pm Monday to Friday.**

The Old Orchard 499 Preston Road Clayton-le-woods Chorley PR6 7JD

Ref. No: 25/00733/FUL | Received: Wed 06 Aug 2025 | Validated: Wed 06 Aug 2025 | Status: Awaiting decision

- **Application for works to a protected tree - Chorley BC TPO 6 (Clayton-le-Woods) 2007: T1 Oak Prune back to fence line**

1 Grange Close Clayton-le-woods Leyland PR25 5SJ

Ref. No: 25/00722/TPO | Received: Thu 31 Jul 2025 | Validated: Fri 01 Aug 2025 | Status: Awaiting decision

Decided:

- **Application for works to a protected tree - Chorley BC TPO 2 (Clayton-le-Woods) 1992: Reduce height of Ash by 25-50%**

10 Pines Close Bamber Bridge Preston PR5 8EQ

Ref. No: 25/00598/TPO | Received: Sun 22 Jun 2025 | Validated: Mon 30 Jun 2025 | Status: Refused

- **Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing rear extension)**

618 Preston Road Clayton-le-woods Chorley PR6 7EH

Ref. No: 25/00599/CLPUD | Received: Sun 22 Jun 2025 | Validated: Sun 22 Jun 2025 | Status: Granted

- **5 DAY ACTION NOTICE T1 Willow. Fell. Recent large limb failure at main union. Largely included union. Decay within portion with white unidentified fungi, with white rot. That has further caused splitting up stem of remain portion of tree. Heavily weighted over neighbouring property. No protection from prevailing wind as tree that offered protection have recently failed in bad weather.**

28A Lancaster Lane Clayton-le-woods Leyland PR25 5SN

Ref. No: 25/00546/TPO | Received: Wed 11 Jun 2025 | Validated: Tue 01 Jul 2025 | Status: Granted

- **Application for works to protected trees, Chorley BC TPO 13 (Clayton-le-woods) 1984. T1 - T5 - Prune back overhanging branches to property boundary.**

71 Watkin Road Clayton-le-woods Chorley PR6 7PU



CLW PC AGENDA

Ref. No: 25/00465/TPO | Received: Tue 20 May 2025 | Validated: Thu 22 May 2025 | Status: Refused

September

Validated:

- [**Erection of a timber-framed log cabin summerhouse to rear garden**](#)
12 Grange Close Clayton-le-woods Leyland PR25 5SJ
Ref. No: 25/00851/FULHH | Received: Fri 12 Sep 2025 | Validated: Fri 12 Sep 2025 | Status: Awaiting decision
- [**Application for a certificate of lawfulness for a proposed single storey rear extension \(following demolition of existing conservatory\)**](#)

1 Ivy Close Clayton-le-woods Leyland PR25 5SG
Ref. No: 25/00843/CLPUD | Received: Tue 09 Sep 2025 | Validated: Tue 09 Sep 2025 | Status: Awaiting decision

- [**Minor non material amendment to planning permission 25/00225/FULMAJ \(Section 73 application to vary conditions 6 \(arboricultural details\), 14 \(approved plans\), 17 \(noise mitigation scheme\) and 23 \(drainage strategy\) attached to planning permission 22/00576/FULMAJ \(Erection of 70no. market and affordable dwellings with associated access, pumping station and open space following demolition of the existing buildings\) to alter house types, layout and associated details\) involving the substitution of an approved brick type.**](#)

Land Bounded By Parkhurst Avenue East Of Wigan Road Clayton-le-woods
Ref. No: 25/00830/MNMA | Received: Thu 04 Sep 2025 | Validated: Thu 04 Sep 2025 | Status: Awaiting decision

- [**Extension to rear of existing detached garage**](#)

20 Lune Drive Clayton-le-woods Leyland PR25 5SX
Ref. No: 25/00813/FULHH | Received: Tue 02 Sep 2025 | Validated: Tue 02 Sep 2025 | Status: Awaiting decision

- [**Conversion of existing integral garage to habitable accommodation; single storey side extension.**](#)

5 Whinfell Close Clayton-le-woods Leyland PR25 5AL
Ref. No: 25/00805/FULHH | Received: Sun 31 Aug 2025 | Validated: Mon 01 Sep 2025 | Status: Awaiting decision

- [**Application for works to protected trees - Chorley TPO 9 \(Clayton le Woods\) 1993: T1 Ash, fell tree. T2 Sycamore, remove overhanging branches.**](#)

1 Little Banks Close Bamber Bridge Preston PR5 6BU
Ref. No: 25/00785/TPO | Received: Fri 22 Aug 2025 | Validated: Thu 04 Sep 2025 | Status: Awaiting decision



September

Decided:

NA

11. Correspondence

Correspondence received regarding the Bowling Green to be discussed

12. Date for Next Meetings

1. The next full parish council meeting is scheduled to be held on Monday 20th October 2025 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.